

Summer Resident Assistant

Summer Resident Assistants (SRA) at Clemson University are part time employees of University Housing and Dining. SRAs are considered the support team for residential students living in Lever and Mauldin Halls during Summer Sessions I, Summer Session II, and for the Summer Start Program. SRAs work collaboratively with the Housing Summer Program (HSP) and Summer Program Ambassadors (SPAs) to provide a safe and academically thriving living environment to all residential students. All SRAs report directly to the Graduate Assistant for Residential Living and the Assistant Director for Residential Living. SRAs must abide by and enforce all policies outlined in the Student Code of Conduct, and Housing Rules and Regulations. SRAs are subject to specific expectations that will be outlined in the University Housing and Dining Department Expectations, Confidentiality Agreements, and Summer Operational Dates.

A Summer Resident Assistant is responsible for performing various clerical, front desk, and event planning tasks. SRAs serve students in our residential communities in a variety of roles we have identified in the following categories: support for summer initiatives, community building and social engagement, administration and hall operations, and leadership and role models.

Residential Experience Model Learning Goals

We believe an intentional residential experience is transformative. We believe that students will learn and grow in specific ways while living on-campus. Through facilitating the Residential Experience Model, Summer Resident Assistants will mentor Summer I & II and Summer Start residents to explore who they are, connect with others in the community, engage academically, and lead in meaningful ways.

Term of Employment

May 8, 2023, at 7:00 a.m., for RA training, through August 12, 2023 at 8:00pm, after released by supervisor.

Learn More



clemson.edu/housing/work

Application opens
September 1, 2022

Reach out to
clemsonhome@clemson.edu
with any questions!

Position Eligibilities

Summer RA Candidate must meet the following requirements to obtain employment

- Have a Cumulative GPA of 2.0 or above at the time of employment. A staff member's semester and cumulative GPA will be checked at the time of application and at the end of spring semester.
- Must be available to work 15 hours a week.
- Must be a current Clemson student enrolled full time in the Spring 2022 semester.
- SRAs are required to take Summer courses and are highly recommended to take up to six (6) credit hours during each Summer Session I and Summer Session II.
- Must arrive to campus prior to the start of Summer Session I.
- Must live on campus and be visible in the hall during the entirety of the Summer Session I and Summer Session II.
- No more than 20 hours a week should be spent doing outside commitments or extracurricular activities (especially limiting additional activities on the weekdays Monday-Thursday).
- Prior Resident Assistant experience is not required, but highly encouraged.

Responsibilities

Support of Summer Initiatives

- Know and provide resources that support summer resident's wellbeing and academic success.
- Help Summer Start students navigate their first year collegiate experiences.
- Assist with opening and closing of Lever and Mauldin Halls for Summer School Session I and Summer School Sessions II.
- Work collaboratively with other student employees from the Housing Summer Program and the Summer Program Ambassadors to provide a safe and academically focused living environment.

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Community Building and Social Engagement

- Plan and organize community wide events that encourage social interactions among the residential students.
- Implement the Residential Experience Model for Summer Start students that align with department philosophies and mission statement.
- Facilitate community meetings and roommate agreements for assigned residents.
- Develop relationships with residents. RAs are expected to have regular one-on-one interactions in order to get to know each resident individually. RAs help to connect residents in the community to one another.
- Work with residents to maintain physical space within the community. Residents are encouraged to take appropriate care of their assigned space and the community.
- Assist residents in proactively addressing individual and community conflict.
- Create a community that is conducive to academic success. RAs should be aware of basic academic policies and refer students to a variety of academic resources

Administration and Hall Operations

- Work an average of 15 hours a week
- Work assigned hours at a community front desk on weekdays Monday through Friday
- Assist residents with lock outs and room changes
- Participate in an on-call rotation that provides assistance to residents and crisis response.
- Identify a problem and know how/resources to address the problem.
- Demonstrate an enhanced ability to employ evidence/information in conducting a comprehensive analysis of an issue or problem.
- Utilize disciplined thinking that is clear rational, open-minded, and informed by evidence.
- Observe and report concerns in the community related to safety, facility, policy, and resident concerns.
- Take action to respond to problems within the scope of role and engage support as appropriate/required.

Leadership and Role Model

- RAs are leaders within their residential community and the larger Clemson community.
- Serve as mentors and role models to their residents. RAs hold diverse perspectives and often draw on their own experiences to guide their peers through the Clemson experience.
- Engage in sustainable practices supported by Residential Living and Residential Learning, and empower residents to do so.
- Serve as a credible role model by holding themselves and residents accountable to the University Housing Contract and Rules & Regulations, University Code of Conduct, and community standards and norms.
- Strive to be an authentic leader within community and create a positive experience for students.
- Role model academic success as a student, maintaining the academic expectations of the role.

Policies and Guidelines

Academic Leadership and Summer School

We prioritize academic success and your role as a student, and have therefore implemented academic policies designed to support and enhance your academic career.

- SRAs are required to take Summer courses and are highly recommended to take up to six (6) credit hours during each Summer Session I and Summer Session II.
- We highly recommend that an RA does not enroll in more than 9 hours of academic credit per summer session.
- Resident Assistants must maintain a semester and cumulative GPA of 2.0 at the time of appointment and throughout the term of employment. SRAs continuing as RA staff for Fall 2022 are subject to semester and cumulative GPA checks at the end of Summer Session II. Academic forgiveness cannot be utilized in the academic appeal process.
- Resident Assistants are academic role models. Any issue of academic dishonesty will be addressed.

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Resident Assistants must be in good disciplinary standing, defined as not having an active sanction of judicial probation or higher as well as having no active sanctions from a case where they were found in violation of the Housing Contract and Rules & Regulations or the University Code of Conduct. Student conduct records for Clemson University, and Tri-County Technical College (where applicable), will be reviewed prior to and during the time of employment.

Time Away Policies and Outside Commitments

A Resident Assistant is first committed to their RA role and responsibilities. Additional time commitments such as significant leadership opportunities, academic engagements, and additional employment, are secondary to the RA position. Additional opportunities with extensive time commitments will have significant impact on an RA's wellbeing and ability to balance responsibilities within the RA role. Examples of additional time commitments include: participation in a co-op, UPIC, federal work study, internship, student teaching experience, educational clinicals, 18+ credit hours, and/or significant leadership roles. First time RAs may not be allowed to have any additional time commitments. An RA must request permission in writing via the 'Request for Additional Time Commitments Form', and receive approval, in advance to engage in these commitments. All requests may not be granted.

Training and Operational Dates

Active participation in training and continued learning experiences is essential to a staff member's success, and therefore, all training and continued learning experiences throughout the term of employment are mandatory. Resident Assistant Training begins on Monday, May 9, 2022. Additional dates can be found in the Operational Dates document.

Conduct and Policy Enforcements

Resident Assistants are subject to specific expectations that will be outlined in a staff member's employment agreement, departmental and supervisor expectations, Housing Contract and Rules & Regulations, and the University Code of Conduct.

Pay & Benefits and Benefits

Stipend

Summer Resident Assistants are paid on a stipend basis with stipend amounts divided equally amongst pay periods falling within the dates of employment. The position is paid a stipend of \$2,100 for the summer academic term. Work hours may vary week to week but staff will work an average of 15 hours per week for 14 weeks at \$10/hour.

Benefits

UH&D believes in the community that is created through relationship building with one another over food. A Summer Camp meal plan (1 meal swipe per meal period) is provided as a means to allow them to engage in the community that is created in dining halls and retail venues on-campus. Staff are encouraged to provide meaningful feedback to Dining in partnership with one another to enhance our offerings for students.

Housing Assignments

Resident Assistants are provided with a private room. In the event of higher than expected occupancy, an RA may be assigned a temporary roommate.